

## Health and Wellbeing Board Development Plan 2014/15

<b>Health and Wellbeing Systems Improvement Theme</b>		
<b>Vision</b>		
<b>Development priority</b>		
To reconsider the Health and Wellbeing Board Vision, is it aspirational, does it address the “anchored” 10% and reduce / narrow inequality		
<b>Outcomes and success criteria</b>		
<i>Describe clearly the intended impact of this development priority (i.e. what will be better or different as a result of the activity) and the success criteria that will be used to monitor progress and achievement</i>		
<b>Key actions to implement the development priority</b>	<b>By when</b>	<b>Who is responsible</b>
Review the Vision	October 2014	Health and Wellbeing Board members
Review key plans and under the HWB; and other key plans e.g. A Brighter Borough for All to ensure actions are included to address inequality	December 2014	Head of Policy, Improvement and Engagement
Audit implementation of actions from a random sample of community impact assessments and equality impact assessments	November 2014	Head of Policy, Improvement and Engagement
Review key policies and contracts to ensure addressing inequalities is included as appropriate, acknowledging targeted action versus action across the whole population	November 2014	All Heads of Service
Develop communications plan around HWB priorities	January 2015	Head of HR and Communication

<b>Health and Wellbeing Systems Improvement Theme</b>		
<b>Strategy</b>		
<b>Development priority</b>		
<p>Consider how visible is the Health &amp; Wellbeing Strategy?            What impact do the key messages have?            How does the strategy drive / target intervention?            How do we influence others to support the delivery of health and wellbeing e.g. planning and licensing?</p>		
<b>Outcomes and success criteria</b>		
<i>Describe clearly the intended impact of this development priority (i.e. what will be better or different as a result of the activity) and the success criteria that will be used to monitor progress and achievement</i>		
<b>Key actions to implement the development priority</b>	<b>By when</b>	<b>Who is responsible (Title of responsible post)</b>
Map groups sitting under / related to the Health and Wellbeing Board	June 2014	Adults – Strategic Commissioner (Public Health) Children & Young People – Consultant in Public Health
Consider how the HWB and LSP structures are strategically aligned	October 2014	Head of Policy, Improvement and Engagement
Audit key strategies and plans to ensure they are aligned to HWB objectives and the JHWS	October 2014	Head of Policy, Improvement and Engagement
Agree the use of an evidence-based prioritisation tool / set of criteria to assist HWB decision-making regarding strategic priorities	September 2014	Consultant in Public Health
Charge the new Children and Young People's Partnership and the Adults' Health and Wellbeing Partnership with identifying a list of strategic priorities based on the data and evidence and according to an agreed set of prioritisation criteria	October 2014	Chair of Health and Wellbeing Board
Use the list produced by the Partnerships to generate a strategic overarching list of priorities for the HWB, to be fed into all appropriate groups across agencies	November 2014	Health and Wellbeing Board members
Confirm contribution to priorities by all partner agencies on the HWB and Partnerships; and their associated actions	December 2014	Health and Wellbeing Board members / Children and Young People's Partnership / Adults' Health and Wellbeing Partnership

**Health and Wellbeing Systems Improvement Theme****Leadership****Development priority**

What mechanisms are in place for dispute resolution, have they been tested are they sufficient?  
Who holds the Board to account in terms of achievement?

**Outcomes and success criteria**

*Describe clearly the intended impact of this development priority (i.e. what will be better or different as a result of the activity) and the success criteria that will be used to monitor progress and achievement*

<b>Key actions to implement the development priority</b>	<b>By when (Specify date)</b>	<b>Who is responsible (Title of responsible post)</b>
Develop a dispute resolution process for use by the HWB and test using example case studies	September 2014	Head of Democratic Services
Receive first round of performance monitoring reports against the JHWS delivery plan;	June 2014	Consultant in Public Health
Highlight performance areas for further interrogation; and follow-up items through the Board forward plan (Q2 14/15)	October 2014	Health and Wellbeing Board members
Establish mechanism for all partners to report their contribution to delivery against the HWB priorities and JHWS through the HWB and the new Partnerships	October 2014	Head of Democratic Services
Align planning cycles across partners to enable joint commissioning discussions in-line with HWB priorities and the JHWS; and for partners to develop plans for 2015/16 based on these discussions	November 2014	Head of Policy, Improvement and Engagement / Strategic Commissioner (Public Health) / Consultant in Public Health / Director of Finance (NHS England Area Team) / Chief Operating Officer (CCG)
Undertake a peer review of the HWB specifically in relation to challenge between partners on HWB issues and the contribution of partner agencies – in 6 months	July 2014	Head of Democratic Services

**Health and Wellbeing Systems Improvement Theme**

**Needs assessment and management of priorities**

**Development priority**

How does the Board seek to improve the JSNA - use of intelligence and data?  
How does the JSNA drive commissioning?  
Can the Board demonstrate improvements it has achieved?  
Has the Board considered commissioning across pathways – fragmented commissioning e.g. obesity  
Need to understand links between groups/ plans / priorities are there any gaps e.g. children

**Outcomes and success criteria**

*Describe clearly the intended impact of this development priority (i.e. what will be better or different as a result of the activity) and the success criteria that will be used to monitor progress and achievement*

<b>Key actions to implement the development priority</b>	<b>By when (Specify date)</b>	<b>Who is responsible (Title of responsible post)</b>
Audit the use of the JSNA after 18 months of the fully operational HWB, to ascertain its use in informing service development and commissioning	December 2014	Director of Public Health / Director of Finance (NHS England Area Team) / Chief Operating Officer (CCG) / Corporate Director of Children, Education and Social Care / Police and Crime Commissioner

**Health and Wellbeing Systems Improvement Theme**

**Governance, risk sharing and assurance of outcomes**

**Development priority**

Is the overall governance structure fit for purpose?  
Does the structure work are colleagues clear about purpose, role and links within and outside of the HWB structure?  
Is the membership correct?  
Does the Board adequately hold partners / providers / members to account? Is there evidence to support this?  
How does the Board drive the agendas of the Partnership and commissioning groups?  
How does the Board unlock barriers?

**Outcomes and success criteria**

*Describe clearly the intended impact of this development priority (i.e. what will be better or different as a result of the activity) and the success criteria that will be used to monitor progress and achievement*

<b>Key actions to implement the development priority</b>	<b>By when (Specify date)</b>	<b>Who is responsible (Title of responsible post)</b>
Review Health and Wellbeing Board supporting structure	June 2014	Director of Public Health / Corporate Director of Children, Education and Social Care
Clarify the role of partners on the Partnerships in contributing regularly and equally to Partnership discussions	Terms of Reference by September 2014	Head of Democratic Services
At each meeting, generate specific actions for each Partnership member organisation and demonstrate these actions are followed up at subsequent meetings – audit after 6 months	October 2014 – <b>to be confirmed</b>	Head of Democratic Services
Develop assurance process for holding Partnerships and Joint Commissioning Groups to account on delivery	October 2014	Head of Democratic Services
Identify barriers in place for achieving strategic priorities and plan for all HWB members to consider each of these in turn, to generate solutions and ideas	November 2014	Health and Wellbeing Board members
Monitor delivery of activities to remove barriers	November 2014	Head of Democratic Services

**Health and Wellbeing Systems Improvement Theme****Information and intelligence****Development priority**

Engagement activity not clear across all partners, are there any gaps?  
PHE data out of date – local data required  
Better understanding of intelligence / data required to understand / be assured of impact / outcomes

**Outcomes and success criteria**

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<b>Key actions to implement the development priority</b>	<b>By when (Specify date)</b>	<b>Who is responsible (Title of responsible post)</b>
Link outcomes of Scrutiny Review re: demographic information, to work of the HWB	September 2014	Head of Democratic Services
Review the need to develop additional strategic outcome measures for HWB priorities	September 2014	Director of Public Health
Map main engagement activities and processes across HWB member organisations	July 2014	Head of HR and Communication
Share findings of key engagement activities in relation to HWB priorities	September 2014	Head of HR and Communication
Develop shared actions in-line with findings and together with data on need and evidence base for effective and cost-effective interventions	November 2014	Health and Wellbeing Board members